



Sustainability Practitioners Information for Delegates

Seminar style

The seminar has been designed to be highly intensive and participatory, with a minimum of formal lectures and the maximum opportunity for dialogue, debate and analysis.

Faculty presentations

Faculty presentations are generally limited to between 20 and 30 minutes, leaving ample time for questions and general discussion.

Syndicate sessions

Delegates gather regularly in small syndicate groups, each facilitated by a Core Faculty member who will work with the group throughout the seminar. These sessions allow delegates to tackle key issues in greater depth and analyse themes in relation to their own experience. They also prepare delegates for later sessions in the programme, ensuring that they are in a position to make maximum use of the presentations and discussion that follow.

In the first syndicate session, each delegate will be asked to describe their role and responsibilities within their organisation, and to share any key achievements / challenges within the organisation relating to sustainable development. Discussion will then lead on to each delegate's key expectations of the seminar.

Advance preparation

In advance of each seminar, delegates are asked to read a small selection of briefing materials. Links to these materials will be provided on a dedicated web page and you will also be sent an email with full details.

Seminar materials

Seminar papers and presentations, speeches and workshops will be made available on the programme's password-protected website after the seminar. Paper copies will not be provided unless specifically requested at the seminar.

Dress requirements

In order to encourage a relaxed and informal atmosphere, participants are welcome to wear casual dress rather than formal business attire.

Terms and conditions

Acceptance on to a programme

Acceptance on to a programme is by application and selection only. All applications are reviewed by the Selection Committee, which seeks to achieve the optimum balance of participants on each programme in terms of geographical spread, industry sector, gender, and area of expertise.

Delegate participation

The CISL seminar/workshop process involves group work which can be disrupted by the absence of a delegate from any part of the event. Participants are therefore required to be online throughout the programme and be able to attend all sessions.

Membership of our alumni network is also conditional upon full attendance.

Payment

Programme places are to be guaranteed with a purchase order number or credit card details. Invoices are payable within 30 days of invoice date.

Cancellation

Cancellations are non-refundable, however a 25 per cent discount may be offered on a future or alternative programme. A request to transfer will be subject to the Selection Committee's approval and may not be possible.

Programme places are not transferable to other participants; substitutions will be accepted only at the discretion of the Selection Committee.

Accompanying spouses/wider participation

Unfortunately it is not possible to cater for accompanying spouses or other guests. The seminars are very intensive, and numbers of participants restricted, thus only delegates and speakers may attend the sessions.

Non-payment

In the event of non-payment, we reserve the right to refuse admittance to programme events. Within accredited programmes, submitted assignments will not be assessed and the candidate will not be recommended for an award of credit.